

**Meeting of the Isle of Wight Studio School Governing body
16 February 2017, 1630, Venue - Isle of Wight Studio School**

Members Kevin George (Chair of Governors) (KG)
Carl Baker (CB)
Richard White (RW)
Sarah Stannard (Trust Member) (SS)
Sarah McCarthy-Fry (SM)

In attendance Lisa Bridges – Clerk to the Governors (LB)
Alison Sheen (AS)

Apologies Stephen Archer (SA)

Item	Subject	Decision
1	Welcome & Apologies for Absence	SA
2	Minutes of last meeting– To be agreed and signed	Agreed and signed
3	Declaration of Interests – to be noted	Nothing declared.
4	Alison Sheen - SENCo	<p>AS shared and presented the attached report ‘The Isle of Wight Studio School’s provision for Special Educational Needs and Disability (SEND) Students’.</p> <p>AS showed an example of a student IEP (individual education plan) and explained that each teacher has a copy for every student that has an IEP.</p> <p>Medical needs and educational needs have been recognised, a medical need is not a special educational need.</p> <p>AS explained that parental involvement is key, and parents are encouraged to participate in the creation of a child’s IEP.</p> <p>AS is developing links with professionals who can assist and support with CPD for staff. AS is liaising with JR from ‘Another Way Round’ to come in and work with us.</p> <p>KG asked about the local authority support, AS said they will assist with Educational Health Care plans where children have a significant need, but not at a lower level. There are no students subject to a statement at the School currently.</p> <p>AS attends a SENCO hub to share ideas, this can also be used as forum to discuss specific cases.</p> <p>SM asked how we sit statistically in terms of the percentage of students who have an IEP, AS said we have approx. 20% and that this is an average figure nationally.</p> <p>KG asked about the resources available, AS replied that the training of staff is the key to give them strategies of how to support those students in need.</p> <p>RW concluded that progress has certainly been made in this area</p>

		and we have moved this forward since AS has taken on the SENDCo role.
5	Action points from previous meeting	<ul style="list-style-type: none"> • <i>SD to add a piece about 'periodic external validation' prior to publishing the Teaching & Learning Policy</i> RW said that the policy is not yet published. RW informed that SH has been working with RW and will be looking at this and other policies. Action: RW & LB to prioritise action 17.02.17 and publish the Teaching & Learning policy to the website. • <i>Skills Audit to be completed – RW</i> OUTSTANDING • <i>Clerk of Governors training for – LB</i> COMPLETE - DH visited the school on the 12th January to give one to one Clerk to the Governors training. • <i>Governing Body minutes to be edited and published on the school website – KG</i> KG has copies of minutes to review and redact prior to publishing. Minutes to be returned to LB to publish. • <i>SD to instigate Section 175 Safeguarding Review.</i> SA to meet with RW and SJ (designated lead for Safeguarding) to conduct an internal audit. • <i>SA will review the SCR at every Governors Meeting</i> Action: LB to invite SA to review the SCR prior to each meeting. • <i>FAQ for Governors to use for Ofsted</i> OUTSTANDING - RW to liaise with KJ and PG to inform this. RW to invite LP to meet with Governors.
6	Governance i. Review of Governor Responsibilities ii. Training	

8	Headteacher Report – as read – Questions	<p>Recruitment for September 2017</p> <p>RW informed the Governors that a marketing strategy is in place, with various forms of media advertising. RW shared the ‘Marketing Plan 2017’.</p> <p>RW said that the Local Authority have to now write to the parents of all year 9 students, to inform them of local Studio Schools and UTC’s in their area. TLI is working on a leaflet to accompany the letter and RW plans to go into Primary Schools to talk about the IOW Studio School.</p> <p>New dates are being advertised for open evenings for September 2017.</p> <p>IOW Radio advertising has been stopped for the time being.</p>
9	Safeguarding	<p>Data noted from Headteachers report.</p> <p>SA to come in and review the SCR.</p> <p>IOWLSCB Audit tool to be actioned to SA</p> <p>Action: LB to email SA to come in to complete the IOWLSCB Audit Tool with SJO.</p> <p>Safeguarding with the health and wellbeing of certain students is high.</p>
10	<p>School Development</p> <p>i. Strategy & Plan</p> <p>ii. Governance Monitoring/Tracking of the School Strategic Plan</p>	<p>Discussed above</p> <p>SH is working alongside RW to look at the School plan. SH and RW are scheduled to meet again after the February half term.</p>
11	Resources & Remuneration	<p>Recruitment</p> <p>Interviews have taken place for Deputy Head, Exams Officer and Science Coach.</p>
12	Marketing/Business Development	Discussed - section 8
13	AOB	None

Actions from meeting	Who
Publish the Teaching & Learning policy to the website.	RW & LB
Skills Audit to be completed	RW
Invite SA to review the SCR prior to each meeting.	LB
All Governors meeting minutes to be checked, redacted & returned to LB to publish on the website.	KG
SA to meet with RW and SJ (designated lead for Safeguarding) to conduct an internal audit.	SA, RW & SJ
FAQ for Governors to use for Ofsted OUTSTANDING - RW to liaise with KJ & PG to inform this. RW to invite LP to meet with Governors.	RW

Governors meeting dates – Academic year 2016/17

Thursday 11 May 2017

Tuesday 4 July 2017

Minutes agreed by:

Name:

Signature:

Position: