

**Meeting of the Isle of Wight Studio School Governing body  
26 June, 1730, Venue - Isle of Wight Studio School**

Members Kevin George (Chair of Governors) (KG)  
Richard White (RW)  
Sarah Stannard (Trust Member) (SS)  
Stephen Archer (SA)  
Sarah McCarthy-Fry (SM)

In attendance Lisa Bridges – Clerk to the Governors (LB)  
Steve Holland (SH)

Apologies

Item	Subject	Discussion & Decision
1	Welcome & Apologies for Absence	No Apologies for absence
2	Minutes of last meeting– To be agreed and signed	Gavin Plested to upload minutes to Website
3	Declaration of Interests – to be noted	Sarah McCarthy-Fry has accepted a position as Governor at The Bay CE School
4	Action points from previous meeting	<p>SH to send Governors the Development plans that underpin the SEF. Complete</p> <p>Share data from parent surveys obtained ie electronic surveys, parent evening surveys. Ofsted visit has superseded this action</p> <p>SH to send Governors the Social Mobility Policy when complete SH - Complete</p> <p>LB to circulate the draft attendance policy to Governors to ratify. LB add to the agenda for the next meeting. SH/L SH to look into whether this is a statutory policy whether we will go ahead and write a policy</p> <p>SH to create an Ofsted Crib sheet for Governors and distribute. Completed</p> <p>Reviewed Policies to be uploaded as matter of priority to the website. Completed</p> <p>LB to add 'Membership to the LA's Governor Services SLA' to the next meeting agenda. Completed</p>

5	School Data & Outcomes Update	<p>RW talked Governors through the Outcomes hand-out produced by TL (included with the minutes)</p> <p>RW explained how the predictions have been assessed – showing the progress made from KS2 to now. KG asked about the decline in English and SH explained the measures in place to improve the performance. KG also asked about the jump in progress for Maths, RW explained that the cohort have a lower ability in English than Maths and are a weaker cohort.</p> <p>SS challenged the predictions particularly for Science. RW directed Governors to the report from SJ (included in the minutes) that addresses the issues raised in the Ofsted report about Science.</p> <p>The outcome predictions are produced for internal purposes only and are not shared externally.</p> <p>Issues with History and Business.</p> <p>RW explained that the data points, formal internal exams, moderation have all helped in getting hopefully closer predictions that show an increasing trend.</p>
6	Ofsted report and actions arising	<p>Governors discussed the 7 points on the summary of the Ofsted report.</p> <p>SA spoke about the meeting that he had with the inspectors. SA will review the policy and share his feedback with SJ.</p> <p>KG agreed to publish and to use his signature.</p> <p>Ofsted report suggest a 2<sup>nd</sup> named Governor for Safeguarding. Get reviewed policy from SH before publishing.</p> <p>Teacher’s consistency – staff training put in place, development plans now put in place.</p> <p>Significant number of SEN and disadvantaged students. RW explained the dynamics of the current cohort</p> <p>SM queried the RE provision statement – sessions have been planned.</p> <p>Attendance – figures taken from previous year as they did not verified data. inspectors recognised the improvements made since to address this but have not included in the report.</p> <p>SS suggested that Science engage in external support as Maths and English have.</p>
7	<p>School Development</p> <p>i. Strategy &amp; Plan</p> <p>ii. Governance</p> <p>Monitoring/Tracking of the School Strategic Plan</p> <p>Year 11 plan for 18-19.</p>	<p>DFE confirmed decision to close the School. Focus on best standards for next year’s students</p> <p>Ofsted visit could visit to do a monitoring visit within a year. SH will check and clarify from the CIF what the framework is.</p> <p>SS shared that the Business plan has been submitted for the cost of the School closure. Verbally the plan has been agreed in principle.</p> <p>Costs for support from Ormiston have been declined. SS will seek clarification. The budget assumes no additional resource for teacher training / agency etc.</p> <p>Bid for a retention package is under review with the Treasury.</p> <p>Discussed the risk of staff leaving and how that affects the School and budget.</p> <p>SH would like external validation of development plans – SS explained it will be budget dependant. If no funding is allowed by the DfE this would be evidence to show Ofsted at any future</p>

		<p>inspection.          KG asked the best way to give an outcome- SS will go to RSC with questions around the timeline for the budget approval.</p>
8	<p>Governance          i. Review of Governor Responsibilities          ii. Training          iii. Governor Vacancies          iv. H&amp;S          v. Audit of School website          vi. Policies Review</p>	<p>Asked the Governors to confirm their commitment to continue this Governing body.          Considering a possible Parent Governor  <b>Action: LB</b> Contact parents to ask for volunteers.          Governors will want to meet          PP external review is needed          External Governance review –          SS has asked the DfE and been advised that we should not undertake the external reviews recommended by Ofsted, as it was decided this was not good value for money          KG proposed we do the self-assessment          SA suggested a peer review with other governing bodies          SS a targeted review is more appropriate          Rather than spend on review spend on pupil outcome.          recognising Ofsted issue will seek self-evaluation and other good / outstanding GB's          All policies are considered to be up to date.          Safeguarding training – SA has achieved the training.          Online training to be explored.  <b>Action@ SS will ask if the college can give Governors access and inform governors.</b></p>
9	<p>Headteacher Report – as read –          Questions          iv. Effectiveness of Leadership and Management          ii. Quality of Teaching, Learning and Assessment          iii. Personal Development, Behaviour &amp; Welfare          iv. Outcomes for Students</p>	<p>RW pointed Govs to the development plans. SLT session – development plans and SEF. SEF has been shared with Natalie Smith. RW explained how the plan has been devised. KG felt there are too many actions to achieve.          Shared the new vision          Roles and responsibilities – plans have been worked on and are almost finished. Launch on 24<sup>th</sup> August of further development          In September training          Achievement for all package. Jenny Palmer has worked 4 times already to work with staff.          Long term plans are being worked on.          Monitoring and holding to account are really important. Robust and rigorous processes.          Governors discussed the QFT role and appropriateness of the lead role.          RW suggested varying the way governors interact. SS shared her concern at being down for 2 areas and would prefer to have 1 and keep the Quality of teaching and learning.          (Career strategy document) 19<sup>th</sup> July deadline for Governors to contact leads.  <b>Action: LB to send Gov's contact email addresses</b>  <b>Action: Governors and subject leads agree a plan to meet.</b>  <b>Calendared dates for visits to be created</b>          RW – highlighted areas of report          Attendance is up and down – working on this          Exclusions for smoking          French interns have been working with students</p>

		Questions: None
10	Finance Report	Defecit – cash sat in reserve ad owed to the DfE Helen Benham has taken over from Jackie. RW has queried the costs out on the staffing – ask RW to elaborate. Deficit -£60K SS asked if we should not continue with History and Geography. RW shared that the discussions are taking place. Governors discussed other options and suggested a plan A & B Governors to sign off the curriculum plan.
11	Safeguarding	Issues and actions from the Ofsted – changes to the report. <b>Action: SJ to change student initials in safeguarding report to letters or numbers – point of reference.</b>
12	Resources & Remuneration	
13	Marketing/Business Development	
14	AOB i. Membership to the LA's Governor Services SLA ii. Set meeting dates for 2018/2019	Action: Clarify Governors SLA. Action: Schedule dates and send to SS RW shared that no letter has been sent to staff and asked for a letter to sent to them outlining the next steps <b>Action: SS to draft a letter from the GB</b>

<b>Actions from meeting 26/06/18</b>	<b>Who</b>
SH to send Governors the Development plans that underpin the SEF.	SH
SH to send Governors the Social Mobility Policy when complete	
SH to circulate the draft attendance policy to Governors to ratify. SH to look into whether this is a statutory policy and if we will write a policy. LB add to the agenda for the next meeting.	SH/LB
SS will go to RSC with questions around the timeline for the budget approval re external validation of development plans	SS
Contact parents to ask for volunteers	LB
SS will ask if the college can give Governors access and inform governors	SS
LB to send Gov's contact email addresses	LB
Governors and subject leads agree a plan to meet.	
SJ to change student initials in safeguarding report to letters or numbers – point of reference	SJ
SS to draft a letter from the GB	SS

#### **Governors meeting dates – Academic year 2017/18**

Weds 28<sup>th</sup> Nov 4pm-6pm

Tues 29<sup>th</sup> Jan 3pm-5pm

Tues 5<sup>th</sup> Mar 3pm-5pm

Tues 14<sup>th</sup> May 3pm-5pm

Tues 25<sup>th</sup> June 3pm-5pm