

**Meeting of the Isle of Wight Studio School Governing body
08 November 2016, 1630, Venue - Isle of Wight Studio School**

Members Kevin George (Chair of Governors) (KG)
Carl Baker (CB)
Stephen Archer (SA)
Richard White (RW)
Sarah Stannard (Trust Member) (SS)

In attendance Lisa Bridges (Clerk) (LB)
Dan Parker (DP)
Stewart Dudgeon (SD)

Apologies Sarah McCarthy-Fry (SMF)

Item	Subject	Decision
1	Welcome & Apologies for Absence	No apologies received.
2	Minutes of last meeting– To be agreed and signed	Amendments to be made to the minutes; 14. Change text to read ‘more of an educational specialist for the Governors role’. Add today’s meeting date 08/11/16 to Governors meeting dates – Academic year 2016/17 Action: KG will confirm at his Governors training on the 9 th November whether all minutes should be published on the schools website.
3	Declaration of Interests – to be noted	Nothing declared.
4	Action points from previous meeting	Action: Send Teaching & Learning Policy to Governors – RW Complete Action: Re-circulate the web link and password for the NGA – LB Complete Action: Schedule additional Governors meeting on the 8th November – LB Complete Action: Approach Regional Schools Commissioner in relation to the Schools exam results to seek advice and guidance – RW RW met with the Regional Schools Manager on Friday 4.11.16. A full report to be shared during the meeting.
5	Finance Manager’s Monthly Report – Dan Parker	DP talked through the schools year-end financial performance. DP reported that the school was in a healthy position at year end. DP reported that there was extra spend than forecast on exams and student activities. Revised forecast Governors agreed that the security contract and pay award will stay in the budget. Action: DP to check with Lily Garth who is to approve the

		<p>pay award and what the protocol is. DP confirmed that the pay award has been budgeted for from the 1st September. Governors agreed to award effective from the 1st January.</p> <p>Governors discussed the vacancies, DP confirmed that a part time admin post is accounted for in the budget and therefore the post can be advertised.</p>
6	<p>Feedback from Stewart Dudgeon – Deputy Head</p> <ol style="list-style-type: none"> i. Teaching & Learning Policy ii. 	<p>The Teaching & Learning Policy was shared prior to the meeting.</p> <p>Action: All Governors to take away the new policy and review.</p> <p>SD reported significant changes to the policy. Policy will be published on the website.</p> <p>SD said that monitoring is a very important part of the policy and Ofsted will look at students work against our own policy. SD highlighted some of the main points;</p> <ul style="list-style-type: none"> • Students write in green, staff in red. • Teachers have taken feedback, use positive, share experiences. • Monitoring is internal only, however we have had English and maths consultants in the school to offer guidance. • Coursework is externally moderated and more external moderation will need to be sought for the school. <p>Action: SS will ask for contacts for external moderators. RW – has contact. Each one comes at a high cost – need to be aware of budget constraints.</p> <p>KG asked for an amendment to the policy – add a piece about ‘periodic external validation’ prior to publishing.</p> <p>Action: SD to add a piece about ‘periodic external validation’ prior to publishing the Teaching & Learning Policy.</p>
7	<p>Headteacher Report – as read - Questions</p>	<p>SEF & Review of RAG document</p> <p>RW reported to Governors that there is a discrepancy in the Schools results data.</p> <p>Action: RW to write to on the Wight and other media to inform of the error.</p> <p>Action: RW to write letter to parents to explain the error in data.</p> <p>Action: RW to produce minutes from meeting with SS and share with Governors.</p> <p>Action: SEF and RAG to be updated following SS’s visit.</p> <p>Governors discussed last year’s cohort and how we show the progress we did make with the students. SD said that GL assessment is used for both year groups, and now we have an accurate example of where the students are. Students individual targets are in the front of their books, both a studio target and the students own target.</p>

		<p>Curriculum RW explained that the 1 year courses introduced in year 11 had an effect on overall results. The courses were offered to enable students the opportunity to achieve their 5 GCSE's. It is recognised that the poor grades from these subjects has affected the schools overall performance, however changing policy meant the school no longer fitted the model, and so the last minute choices were added to fulfil government expectation. KG asked if the curriculum is too wide. RW said that all subjects are now run over 2 years thus allowing enough teaching hours.</p> <p>Monitoring of progress Changes of system. Last year teachers could use professional judgement against testing; this is not the case this year however. Data is reviewed weekly by SLT, looking at students across all subjects not just one. Coursework has already been completed in Science, History and Geography. Changes to English and Maths exam. English is now all exam, and results will be levels now instead of letter grades. Students are able to show their levels and targets. These are key messages for Governors to share with Ofsted. Action: FAQ for Governors to use for Ofsted – SD and RW bullet points. CPD is being undertaken by subject teachers for new syllabus changes. The Studio School target for exam results A*-C is 67%, currently testing suggests 40%. The journey though assessment up until exam time will show an increase at each stage. Students are assessed at each half term and it is hoped the progression will increase each time to reach the target by the time students sit their GCSE's. Action: SD to report to Governors the level of progress the students are making each half term towards the 67%.</p>
8	Future School Sponsor	<p>Deputy Regional Schools commissioner meeting 4/11/16.</p> <p>NA has been commissioned to search for a new sponsor for the IOW Studio School. Criteria to be determined as to what we want to include the following;</p> <ul style="list-style-type: none"> • Empathy to education business • Educational support • Administrative support • Rural / coastal knowledge • Small school • Knowledge of starting a small school • Experience of 14-19

		<ul style="list-style-type: none"> A focus on growing the person <p>Action: RW to document the conversations of the meeting.</p> <p>NA has given an interim report to RW, a final version will be expected prior to the next Governors meeting. Hopes for a match by Christmas.</p>
9	<p>Governance</p> <ol style="list-style-type: none"> Structure Special Responsibilities Allocation of Governor Responsibilities Training 	<p>SS suggested during his visit an external review of Governance and an external review of Safeguarding. SD suggested we request a safeguarding review via the IOW LSCB under Section 175.</p> <p>Action: SD to instigate this Section 175 with LSCB.</p> <p>Training programme KG will attend a Chair of Governor's course tomorrow. Governors to have safeguarding / prevent training Action: SD to send link for training Apply for Governors mark – build evidence and work towards the mark. SCR – SA to look at the SCR and date that he has checked it. Action: SA will review the SCR at every Governors Meeting.</p>
10	Safeguarding	<p>SA and SD postponed meeting due to illness. SD reported that 2 outstanding cases are being monitored. 1 contact from LADO - Satisfied with outcome.</p>
11	<p>School Development</p> <ol style="list-style-type: none"> Strategy & Plan Governance Monitoring/Tracking of the School Strategic Plan 	
12	Resources & Remuneration	
13	Marketing/Business Development	69 year 10 students, 54 year 11 and 27 year 12.
14	AOB	<p>Action: LB to make amendment to the website as BS is still shown as the Chair of Governors. RW handed out the SEF to Governors.</p>

Actions from meeting	
KG will confirm at his Governors training on the 9 th November whether all minutes should be published on the schools website.	KG
All Governors to take away and review the Teaching and Learning Policy.	ALL
SS will ask for contacts for external moderators.	SS
SD to add a piece about 'periodic external validation' prior to publishing the Teaching & Learning Policy.	SD
RW to write to on the Wight and other media to inform of the error in data (-0.77 published incorrectly)	RW

RW to write letter to parents to explain the error in data.	RW
RW to produce minutes from meeting with SS and share with Governors.	RW
SEF and RAG to be updated following SS's visit.	RW & SD
FAQ for Governors to use for Ofsted – SD and RW bullet points.	RW & SD
SD to report monitoring to Governors the level of progress the students are making each half term towards the 67%.	SD
KG To pull together what we are looking for and what we bring to a sponsor.	KG
SD to instigate Section 175 Safeguarding Review.	SD
SA will review the SCR at every Governors Meeting	SA

Governors meeting dates – Academic year 2016/17

Monday 5 December 2016
 Thursday 16 February 2017
 Thursday 11 May 2017
 Tuesday 4 July 2017

Minutes agreed by:

Name:
Signature:
Position: