

**Meeting of the Isle of Wight Studio School Governing body
28 November, 16.00, Venue - Isle of Wight Studio School**

Members Kevin George (Chair of Governors) (KG)
Richard White (RW)
Sarah Stannard (Trust Member) (SS)
Stephen Archer (SA)
Sarah McCarthy-Fry (SM)

In attendance Ellie Blake – Clerk to the Governors (EB)
Steve Holland (SH)

Additional input Tamsyn Lingard-Lane (English) (TL)
Susanna Jones (Science) (SJ)
Jane Griffiths (Maths) (JG)

Apologies

| Item | Subject | Discussion & Decision |
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| 1 | Welcome & Apologies for Absence | No Apologies for absence |
| 2 | Minutes of last meeting– To be agreed and signed | EB to amend minutes of June 18 and send to KG for approval. |
| 3 | Declaration of Interests – to be noted | No new noted |
| 4 | Action points from previous meeting | <p>SH to send Governors the Development Plans that underpin the SEF – SH passed Ofsted Outcomes Areas to Improve spreadsheet. Would be useful doc in the event Ofsted</p> <p>SH to send Governors the Social Mobility Policy when complete – No separate policy, other schools include in Teaching and Learning & Pupil Premium. There is government guidance on social mobility.</p> <p>SH to circulate the draft attendance policy to Governors to ratify. SH to look into whether this is a statutory policy and if we will write a policy. – Completed . Our policy is on the website (draft), it is not a statutory requirement. Action: Governors to read through, suggest amendments and ratify.</p> <p>SS will go to RSC with questions around the timeline for the budget approval re external validation of development plans – there is no more money in the budget, no external reviews- not a good use of funds. Funds approved for closure of school.</p> |

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| | | <p>Contact parents to ask for volunteers parent governors– not pursuing</p> <p>SS will explore options for the college to give Governors access to safeguarding training. To be brought forward to this meeting.</p> <p>LB to send Governors contact email addresses. Action: EB send subject leads email addresses to Governors and Governors to make contact.</p> <p>SJ to change student initials in safeguarding report to letters or numbers – point of reference – complete</p> <p>SS to draft a letter from the GB - complete</p> |
| 5 | School Data & Outcomes Update | <p>TL, SJ, JG (subject leads) presented and provided information on outcomes, progress and action plan for their subjects. See provided handouts.</p> <p>Governors asked questions regarding exam and revision strategies for different ability students.</p> |
| 6 | Ofsted report and actions arising | <p>SH went through his spreadsheet handout during actions of previous meeting.</p> <p>Teachers are still as committed to improvement as they have been.</p> <p>No further Ofsted expected, though documentation and improvement plans are in place.</p> |
| 7 | School Development | See Ofsted / SEF / and subject development plans |
| 8 | <p>Governance</p> <p>i. Review of Governor Responsibilities</p> <p>ii. Training</p> | <p>Action: RWH and SS to talk to decide on which one of the two Governors responsibilities currently assigned to SS to lead is most appropriate.</p> <p>Action: SS to see if there is a suitable online safeguarding course for Governors to do.</p> |
| 9 | Headteacher Report | |
| 10 | Finance Report | <p>The prediction provided on the presented October Management accounts is that the school will run out of cash late June, but we have the DfE funds. We are currently in a strong position with savings potentially leading to a reduced cash requirement. However, still early in the year so no adjustments for payroll savings are being made in the budget as yet as sick leave, unexpected staff leavers, building expenses etc.</p> <p>DfE closure checklist received by IAT – most actions relevant to IAT</p> <p>ESFA Capital Fund team are coming to the school on 19/12/18. IW Council want to come in to understand the building – suggested same time as ESFA with Richard Bryant.</p> |

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| | | Funding agreement does not expire until liabilities cleared and final accounts submitted. Continuing items have been budgeted for after close: Security / Utilities / insurance etc. |
| 11 | Safeguarding | 175 Audit approaching. SA wants to get more involved in the school – come in early and verify all is happening as it should Action: SA will arrange meeting times with SJ as soon as possible. Isaac Turner has been doing some student liaison activities. Action: RW to bring back to Governors recurring significant cases and serious cases of no improvement |
| 12 | Resources & Remuneration | No vacancies Need to secure Steve Wilson for the new term after Christmas: Action: EB to liaise with Nigel Mason, Academics |
| 13 | Marketing/Business Development | |
| 14 | AOB i. Awards evening for current cohort ii. David Hoare (ex Ofsted Leader) iii. College merger | Action: RWH to consider Awards type event for students – poss 1st week in July. Is heading up a Social Justice examination for the Isle of Wight. Has been in contact with RW. RW may be involved if requested. RW will keep Governors of any other news or developments. SS briefed on the College merger, due in Mar 19. It is currently in public consultation. There will potentially be changes in leadership and management in the final stages of the school closure. |

| Actions from meeting 28/11/18 | Who |
|---|----------------------|
| Governors to read through, suggest amendments and ratify the draft attendance policy that is on the website | All Governors |
| EB send subject leads email addresses to Governors and Governors to make contact. | EB and all Governors |
| RWH and SS to talk to decide on which one of the two Governors responsibilities currently assigned to SS to lead is most appropriate. | RW & SS |
| SS to see if there is a suitable online safeguarding course for Governors to do. | SS |
| SA will have dialogue with SJ re the 175 audit that is approaching | SA |
| RW to bring back to Governors recurring cases of safeguarding issues and cases of no improvement | RW |
| EB to liaise with Nigel Mason, Academics re securing Steve Wilson for the next term | EB |
| RWH to consider Awards type event for students – poss 1 st week in July. | RWH |

Governors meeting dates – Academic year 2018/19

Tues 29th Jan 3pm-5pm
 Tues 5th Mar 3pm-5pm
 Tues 14th May 3pm-5pm
 Tues 25th June 3pm-5pm