

**Meeting of the Isle of Wight Studio School Governing body
22 September 2016, 1630, Venue - Isle of Wight Studio School**

Members Kevin George (Chair of Governors) (KG)
Sarah Stannard (Trust Member) (SS) 4.30pm – 5.30pm
Carl Baker (CB)
Sarah McCarthy-Fry (SMF)
Stephen Archer (SA)
Richard White (RW)

In attendance Lisa Bridges (Clerk) (LB)
Stewart Dudgeon (SD)

Apologies

Item	Subject	Decision
1	Apologies for Absence	No apologies received
2	Minutes of last meeting – To be agreed and signed	Agreed and signed.
3	Declaration of Interests – to be noted	Nothing declared.
4	Action Points from last meeting	<p>Action: SD to forward this list of policies to governors. This action is outstanding. SD meet with Heads of Department to finalise the Teaching & Learning Policy and SD will then share with Governors.</p> <p>New Action: RW to share the new Teaching and Learning policy with Governors</p> <p>Action: RW to arrange for all policies to be signed off and added to the website.</p> <p>Policies are now live on the website.</p> <p>Action: DP to find out if higher number than expected students begin will the government funding come in immediately or will there be a deficit until following year. Funding is based on projected figures. The deficit will be actioned after the Autumn Census.</p> <p>Action: Provide school with safeguarding course certificate. Stephen asked that LB check if we have the certificate as SA believes he gave this to RB.</p> <p>Action: RB to check with RW and the diary to arrange for BS to visit school to present Maths & English project awards BS is donating trophies for the 3 core subjects. The shields will have 9 spaces for names to be engraved and will be awarded annually. Date still to be confirmed for the 1st prize giving gala event.</p> <p>Action: KG to arrange membership of NGA. The IOW Studio School now has membership to NGA.</p> <p>New Action: LB to recirculate the website link and login</p>

		credentials to all Governors
5	GCSE Results 2015/16	<p>RW circulated 'Examination Results 2016' to Governors and referred to the 'September 2016 – Headteachers Report' Results have been shared with the Lead Learning Coaches, and reviews are being undertaken in each subject area. Individual results are being challenged with examination boards where appropriate.</p> <p>Engineering results are not included in our final performance figure.</p> <p>RW explained that our results are average in comparison to other Studio Schools.</p> <p>KG suggested external guidance is sought by the school prior to an Ofsted inspection. RW agreed and added that SS from the Department for Education recognised the performance of the teachers is good, but other issues such as the timing of the coursework has impacted on results. SS will visit the School again in November and the results will be discussed with him then.</p> <p>Action: RW to proactively contact the Regional Schools Commissioner for advice and guidance.</p> <p>Governors discussed the levels of progress that had been set for students and whether they were achievable. RW explained the 3 levels of progress have been set for every student and that KS2 data indicates that this target is attainable.</p> <p>SD talked Governors through the issued plan to get the next cohort to achieve 67% of students achieving 5 A*-C (including English & Maths). Levels of progress will be monitored termly, pupil progress meetings (PPM's) will take place, coursework to be planned throughout the course of year rather than all at one time, and submitted earlier in the year.</p> <p>KG suggested that Governors review the process at each meeting to look at the quality of teaching, process & timing so as not to overload students, and to monitor and validate predictions.</p> <p>SD explained that formal testing will be undertaken each half term to keep a track on progress and help to show students what they need to do to achieve the grades.</p> <p>SEN AS is now the School's SENCO. There have been issues with the Form 8 submissions; however SD has now rectified this.</p>
6	Future School Sponsor	Not discussed at this meeting.
7	Governance i. Structure ii. Special Responsibilities	<p>Teaching and Learning policy has been re-written and SD will present this at the next meeting on the 8th November.</p> <p>All statutory policies have been published on the Studio</p>

	<ul style="list-style-type: none"> iii. Allocation of governor Responsibilities iv. Training 	School website. SD is now looking at additional policies and is working with the LCSB for Safeguarding policies.
8	Safeguarding	<p>8 safeguarding concerns have been logged since September, with 2 referrals to the MASH team, and 2 pending. SD explained the high number is the result of the stringent safeguarding policy and processes. 1 referral remains unresolved, RW & SD are working alongside another education establishment towards an outcome. SA and SD will meet to review the referrals and their progress.</p> <p><i>SD left the meeting.</i></p>
9	<ul style="list-style-type: none"> i. School Development Strategy & Plan ii. Governance Monitoring/ Tracking of the School Strategic Plan 	Not discussed at this meeting.
10	Resources & Remuneration	Covered in Headteacher's report
11	Marketing/Business Development	Covered in Headteacher's report
12	Finance Managers Monthly report	Dan Parker's report shared with Governors.
13	Headteacher Report - As Read - Questions	RW Shared his report with the Governors for discussion.
14	AOB	

Actions from meeting	
Send Teaching & Learning Policy to Governors	RW
Re-circulate the web link and password for the NGA	LB
Schedule additional Governors meeting on the 8th November	LB
Approach Regional Schools Commissioner in relation to the Schools exam results to seek advice and guidance.	RW

Governors meeting dates – Academic year 2016/17

Tuesday 8th November 2016
Monday 5 December 2016
Thursday 16 February 2017
Thursday 11 May 2017
Tuesday 4 July 2017

Minutes agreed by:

Name:
Signature:
Position: